



KEE Services Limited

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Co. Reg. No: 5245285

CARBON REDUCTION PLAN

PPN 60/21 / 2024

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Introduction.

Recent scientific findings in climate studies suggest that current human lifestyles are adversely affecting our planets climate. We are witnessing the consequences of climate change around the world such as forest fires and melting icebergs. Scientific research has confirmed the ongoing rise in sea levels, this is being attributed towards global warming.

There is a widespread agreement among experts that without significant changes on human behaviour, the future remains uncertain, particularly regarding social, environmental, and economic stability. The 2015 Paris Agreement set a worldwide target to keep the increase in global temperatures well below 2 degrees centigrade. The Paris Agreement is a legally binding international treaty on climate change and was adopted by 196 parties at the UN Climate Change Conference (COP21) In France in 2015 and entered into force in November 2016.

In 2019 the UK became the first major economy to enact a law mandating Net Zero emissions, obligating the government to achieve this target by 2050.

The release of the UK's government procurement policy notice 06/21 (PPN 06/21) underscored the importance of rebuilding the economy with a focus on sustainability. Additionally, PPN 06/21 mandates that any business seeking government contracts must commit to a Net Zero target and implement a plan for carbon reduction.



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Our Approach to getting Net Zero right.

What does Net Zero mean: Net-Zero means ensuring that the amount of greenhouse gasses or carbon emissions produced, and the amount of emissions removed from the atmosphere remain equivalent. Net-zero is achieved when the same amount of emissions that are produced are also removed from the atmosphere.

Our approach: Our route map sets out how we will deliver our carbon cutting priorities. For each of our priorities we have identified a number of actions that we will put into place to cut our emissions. These actions are grouped into categories to provide more structure and focus. These actions build upon our existing emissions reduction initiatives contained in our ISO 14001 EMS.



Corporate Responsibility and Accountability.

KEE is committed to creating a sustainable future. We commit to working towards this in a transparent, measurable, credible, and impactful way.

Achieving Net Zero is a vital step for modern businesses and organisations if we are to successfully turn back the tide of climate change. We understand that consumers and interested parties seek transparency from companies and how they intend to uphold their responsibilities.

KEE realise that we have an environmental, ethical, social, as well as a sustainable responsibility.

We commit to the following initiatives:

Environmental: We aim to reduce the companies carbon footprint or greenhouse gas emissions, opting for sustainable resources. We aim to avoid single-use plastics and keeping environmental aspects at the heart of all operations.

Ethical: We commit to operating our business in an ethical manner that upholds human rights principles, such as fair treatment of all stakeholders, fair trade practices and equal pay.

Social: We aim to give structure to our efforts to give back to the community. We want to participate in good causes that can provide a positive social value.

Sustainable: Our goals are to meet our needs for goods, services, works and utilities in a way that achieves value for money on a whole life basis whilst minimising our impact on the environment.



Carbon Reduction Targets.

KEE is committed to a 100% reduction in scope 1,2 & 3 emissions by 2050.

Our objective is to conduct a comprehensive Greenhouse Gas (GHG) inventory by the conclusion of 2029, adhering to the established guidelines of the GHG protocol standard.

Upon completion of this inventory, we plan to develop a detailed plan for reducing carbon emissions in line with the protocols set by the Science Based Targets Initiatives for businesses.

We aim to reduce our carbon emissions by initiating and executing projects focused on carbon reduction. The offsetting of carbon emissions will be a secondary measure, reserved only for situations involving emissions that are either inevitable or residual in nature.

Kee is committed to collaborating with its partners to set and integrate annual emissions reduction goals.

Scope 1,2 & 3.

Scope 1:

These are direct emissions from sources that are owned or controlled by us.

Scope 2:

These are emissions released into the atmosphere from the use of purchased energy. These are indirect emissions that are generated at another facility such as a power station.

Scope 3:

These are all other indirect emissions that occur across the supply chain and are outside our direct control.



Our Route Map to Net Zero.
Delivering our Net Zero ambition.

Our priority areas for action:

Cutting our emissions by at least 90% by 2040 is a significant challenge. Our best approach is to ensure we target all parts of our business and operations by focusing on the aspects that contribute most to our carbon footprint.

Our carbon cutting priorities to meet our Net Zero objective:
(PPN 06/21 compliant)

- **Cultivate a carbon conscious culture:** We will provide information, guidance, tools, and procedure to help staff embed low carbon thinking in their daily decision making and make low carbon a priority for all our operations and business planning.
- **Powered by renewable energy:** We will collaborate with our providers to agree renewable energy contracts for our site.
- **Energy efficient offices:** We will minimise our energy use, increase the energy efficiency of our office spaces and seek opportunities to generate our own energy.
- **Buy less and buy better:** We will minimise what we buy and ensure that what we do buy is more sustainable, prioritising products with a low environmental and climate impact and minimising the use of raw materials, energy, and other resources.
- **Cut carbon from our supply chains:** We will encourage and support our suppliers to set their own emissions reduction targets.



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- **Zero waste offices:** We will take steps to minimise the waste we produce by buying less and buying better and recycle everything that remains to enable us to achieve zero waste to landfill.
- **Ultra-low emissions travel:** We will put in place that all our land-based business travel is done by way of ultra-low emissions vehicles.
- **Deliver low carbon projects:** We will further embed low carbon thinking in our projects, prioritising local delivery, promoting low carbon design principles, and encourage low carbon innovation.



Baseline Emissions.

Baseline emissions refer to the historical record of greenhouse gases emitted before the implementation of any emission reduction strategies.

Prior to this, KEE had not established a baseline for emissions. As a result, the emissions recorded in the current reporting year will be considered our baseline. In estimating scope 3 emissions for this period, we have relied on reasonable assumption.

Baseline breakdown:

Baseline year emissions for 2023	
Scope 1 emissions	40.9 tCO₂e
Scope 2 emissions	<0.1 tCO₂e
Scope 3 emissions	18.8 tCO₂e
Total CO₂ emissions	22.6 tCO₂e
Emissions per employee	0.8 Tco₂e

tCO₂e stands for tonnes (t) of carbon dioxide (CO₂) equivalent.

Carbon Footprint	
Scope 1	20.6%
Scope 2	0.3%
Scope 3	79%

Emissions	
Heating	0.3%
Office waste	4.4%
Depreciation of vehicles	77%
I.T	17.9%
Electricity	0.3%



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Our Carbon Reduction Plan.

PPN 06/21 compliant

Our commitment to Net Zero:

KEE has pledged to achieve Net Zero status by the year 2050, aligning our carbon reduction efforts with the roadmap outlined by the Intergovernmental Panel on Climate Change (IPCC), and adhering to the principles of the Science-Based Target Initiative.

Emission reduction targets:

To maintain our momentum towards Net Zero, we have set a Net Zero goal for the year 2050. Our plan involves a consistent, absolute reduction in emissions from our baseline year, aiming for net zero by 2050. It is important to note that these targets are subject to revision as we initiate new projects. Prior to establishing our baseline year, our focus was primarily on monitoring scope 1 and 2 emissions. Moving forward we will collaborate with our suppliers to address scope 3 emissions.



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Declaration.

This Carbon Reduction Plan adheres to the guidelines and reporting standards outlined in PPN 06/21 including the prescribed standards for documenting and reporting carbon emissions.

We have followed the GHG Reporting Protocol corporate standard and utilized the government-provided emission conversion factors specifically designed for greenhouse gas reporting companies.

In compliance with the Streamlined Energy Carbon Reporting (SECR) requirements, we have accurately reported our scope 1 and scope 2 emissions. A selected portion of our scope 3 emissions have been reported in line with standards established for Carbon Reduction Plans and the Corporate Value Chain (scope 3) standard.

The Board of Directors of KEE has thoroughly reviewed and officially approved this Carbon Reduction Plan.

PERSONS NAME LAURENCE BARWICK-SMITH

POSITION Director

DATE 26-02-2024

SIGN